

# His Helping Hands Board Meeting

Location: 905 NW 6<sup>th</sup> Street, Newcastle, OK 73065

Date: 10/18/2023

In Attendance (Quorum Met):

- Adam Satnes
- Grady Grandstaff
- Jake Boyer
- Jessica Stone
- Spencer Stone

## Agenda Items:

Mission Statement – Need to create one

Fee Schedule

- First time: Free?
- Second time: Need to have a fee schedule?
- Need an agreed upon hourly rate for labor
- Spencer to give a list of routine maintenance items and costs associated with them
- Board to determine profit margin on costs.
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Public Communications

- Website – TJ Gonzales to do the website?
- Brochures – Fee Schedule / Fundraising Saturdays / Compare Prices
- Business Cards with QR Codes

Company Structure – Need to vote in and determine the positions

- President
- Treasurer
- Secretary
- Employees – 1099
- No family members as part of the board
- Accounting Software
- Vote in Bylaws

Fundraising

- Oil Changes In Bulk
- Saturday to do routine maintenance; Define what maintenance and prices are.
- Looking into Tithely for online donation platform
- Look into different options for tracking fundraising

## Prayers

- Percival Auto Care – Pray that we can get our foot in the door

## Next Meeting

- Shoot for third Wednesday each month
- November 15<sup>th</sup>, 2023 next meeting

## Notes: